



**LEA Associates South Asia Pvt. Ltd.**

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March 25, 2019

**Reference Number: LASA/73499/04.MAR19/946**

To,

**Agarwal & Dhandhan**

Chartered Accountants

204, Empire Estate Building

Nr. Udhna Darwaja, Ring Road

Surat – 395002 (Gujarat).

**K/A: Mr. Alok Dhandhan**

**Sub: Minutes of Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) held on 22<sup>nd</sup> March 2019**

Dear Sir,

I am directed to forward you the Minutes of the Monthly Review Meeting of Internal Audit Committee of Second Gujarat State Highway Project (GSHP-II) held on 22<sup>th</sup> March, 2019 at PIU, R&BD, GoG.

Thanking you.

Yours faithfully,

for **LEA Associates South Asia Pvt. Ltd.**

  
SAGAR Deshmukh

Authorised Signatory and

Senior Highway Engineer and Project Planning Expert

Copy along with the minutes of the meeting is forwarded to:

1. The Superintending Engineer, (PIU), R&BD-GoG, Nirman Bhawan, Ground Floor, Sector No. 10/A, Gandhinagar – 382010 (Gujarat)
2. Financial Controller, PIU, Nirman Bhavan
3. The Executive Engineer, SRP Division Vadodara
4. The Executive Engineer, SRP Division Rajkot
5. The Executive Engineer, SRP Division Mehsana

**Encl.: Minutes of the Meeting**

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## Second Gujarat State Highway Project (GSHP-II)

### Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II)

Date: 22-03-2019

Time: 12:00 Hrs.

Venue: SE-PIU Room, Gandhinagar

Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) was held at PIU R&BD, Gandhinagar; it was chaired by SE (PIU).

#### Attendees:

Sl. No.	Name	Position
<b>PIU</b>		
1	Mr. D. K. Solanki	Superintending Engineer
2	Mr. M.M. Maskati	Financial Controller
3	Mr. S.M. Raval	Executive Engineer-SRP Vadodara
4	Mr. H.B. Sheth (Remotely)	Deputy Executive Engineer-SRP Mehsana
<b>PMC</b>		
5	Mr. S.N.Jha	Deputy Team Leader
6	Mr. Jignesh Mehta	Senior Quality cum Material Engineer
7	Mr. Ranganath Yugandhar	Financial Controller
<b>Internal Auditor (IA)</b>		
8	Mr. Viral Vegad	Internal Auditor (IA)

#### Minutes:

1. Mr. D. K. Solanki, Superintending Engineer (PIU) welcomed the attendees.
2. Financial Controller-PIU briefed about the compliances made on the decisions taken in the last meeting, action taken report submitted by IA for the period of October 2018 to December 2018 and the agenda of the present meeting.
3. Mr. Viral Vegad from IA briefed the chair about the audit progress of the assignment and discussed about the Internal Audit report submitted.
4. SE-PIU briefly discussed about the internal audit observations with the forum. He, in turn, talked over phone with the concerned agency and consultant asking them to comply with audit observations immediately.
5. SE-PIU directed to incorporate some editorial corrections (like name of the work/assignment and name of the agency) in the report; Mr. Viral Vegad assured to incorporate the same in the next submission.
6. Financial controller-PIU advised IA to submit audit report in time.
7. Attendance sheet of the meeting is attached as **Annexure 1**.

The meeting ended with vote of thanks to the Chair.







## Annexure 1

<b>Second Gujarat State Highway Project (GSHP-II)</b> Internal Audit Committee Meeting-March 2019 Project Implementation Unit (PIU)-Gandhinagar Consultancy Services for Internal Audit of Second Gujarat State Highway Project (GSHP II)					
					Date: 22-03-2019
					Time: 12:00 hrs
Sl. No	Name	Designation/Position	Representing	Contact Details (Mobile & Email ID)	Signature
1.	Mr. D.K. Solanki	SE (PIU) Gandhinagar	R&BD	9825562693	
2	Mr. S.M. Raval	EE State Road Project Div. Vadodra	R&BD	9824014040 S2aval66@gmail.com	
3	S.N. Shie	DTL	PMC	8980137578 shjke@lataindia.com	
4	M.M. Maskani	Financial Controller	PIU -R&BD	9979227060	
5	Vishal Vegad	IA Internal Auditor	AD.	9726827239	
6	Jignesh mehta	SA&ME	PMC	9909172749	
7	N. Ranganath yegandhar	Finance Manager -Super	LASA-PMC	9866162845	

