



LEA Associates South Asia Pvt. Ltd.

Project Office

Plot No. 181, Sector-8, Gandhinagar,

Gujarat – 382 008 (India)

T | 91-79-2323 3524, 23228483, F | 91-79-23233525

E-mail: gandhinagar@lasaindia.com

March 13, 2020

Reference Number: LASA/73499/06.MAR20/1107

To,

Agarwal & Dhandhanania

Chartered Accountants

204-205, SNS Interio

4th Floor, Bhatar Althan Road

Near Gujarat Gas Pump,

Surat- 395017 (Gujarat).

K/A: Mr. Alok Dhandhanania

Sub: Minutes of Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) held on 12.03.2020

Dear Sir,

I am directed to forward to you the Minutes of the Monthly Review Meeting of Internal Audit (IA) Committee of Second Gujarat State Highway Project (GSHP-II) held on 12th March, 2020 at PIU, R&BD, GoG.


Thanking you.

Yours faithfully,

for LEA Associates South Asia Pvt. Ltd.



16/3/20


SAGAR Deshmukh

Authorised Signatory and

Senior Highway Engineer and Project Planning Expert

Copy along with the minutes of the meeting is forwarded to:

- ✓ 1. The Superintending Engineer, (PIU), R&BD-GoG, Nirman Bhawan, Ground Floor, Sector No. 10/A, Gandhinagar – 382010 (Gujarat)
- ✓ 2. Financial Controller, PIU, Nirman Bhavan
3. The Executive Engineer, SRP Division Vadodara
4. The Executive Engineer, SRP Division Rajkot
- ✓ 5. The Executive Engineer, SRP Division Mehsana

Encl.: Minutes of the Meeting

Corporate Office: B-1, E-27, Mohan Cooperative Industrial Estate, Mathura Road, New Delhi-110044, India

T | 91-11-2697 3950-52, 41678150 F | 91-11-2697 1062

Email: lasa@lasaindia.com, www.lasaindia.com

Corporate Identification Number: U74899DL1993PTC055750



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Second Gujarat State Highway Project (GSHP-II)

Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II)

Date: 12-03-2020

Time: 12:30 Hrs.

Venue: SE-PIU Room, Gandhinagar

Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) was held at PIU R&BD, Gandhinagar; it was chaired by SE (PIU).

Attendees:

Sl. No.	Name	Position
PIU		
1	Mr. S.M. Raval	Executive Engineer-SRP Division, Vadodara
2	Mr. M.M.Maskati	Financial Controller
3	Mr. Munesh Kumar	DAO-II/SRP Division, Rajkot
PMC		
5	Mr.H.N.Saxena	Team Leader
6	Mr. Ranganath Yugandhar	Financial Controller
Internal Auditor (IA)		
7	Mr. Viral Vegad	Chartered Accountant

Minutes:

1. Mr. D. K. Solanki, Superintending Engineer (PIU) welcomed the attendees.
2. Financial Controller-PIU briefed about the audit observations and action taken report submitted by IA for the period of October-December 2019 Report.
3. Mr. Viral Vegad from IA briefed the chair about the audit progress and discussed about the Internal Audit report submitted.
4. SE-PIU discussed about the internal audit observations of each division (Mehsana, Rajkot and Vadodara) with the representatives from the divisions and advised for early compliance minor in nature.

The meeting ended with vote of thanks to the Chair.

Attendance sheet of the meeting is attached as **Annexure 1**.



Annexure 1

Second Gujarat State Highway Project (GSHP-II)
 Internal Audit Committee Meeting-March2020
 Project Implementation Unit (PIU)-Gandhinagar
 Consultancy Services for Internal Audit of Second Gujarat State Highway Project (GSHP II)

Date: 12-03-2020

Time: 12:30 hrs

Sl. No	Name	Designation/Position	Representing	Contact Details (Mobile & Email ID)	Signature
1	M M Masleah	Financial Controller	PIU	9929227060	
2	Virend Vagard	Internal Auditor	Agarwal & Dhundhunic	9724827239	
3	S. M Raval	EE SRD Div Vadodra	R&BD	9824014640	
4	Munesh Kumar Meena	Accountant	R&BD	9723402321	
5	H. M SAXENA	TEAM LEADER	PMC	8469355577	
6	N Ranganathiyogandhas	Financial Controller	PMC	9866162845	