



LEA Associates South Asia Pvt. Ltd.

Project Office

Plot No. 181, Sector-8, Gandhinagar,

Gujarat – 382 008 (India)

T | 91-79-2323 3524, 23228483, F | 91-79-23233525

E-mail: gandhinagar@lasaindia.com

December 19, 2018

Reference Number: LASA/73499/03.DEC18/921

To,  
Agarwal & Dhandhanias  
Chartered Accountants  
204, Empire Estate Building  
Nr. Udhna Darwaja, Ring Road  
Surat – 395002 (Gujarat).

K/A: Mr. Alok Dhandhanias

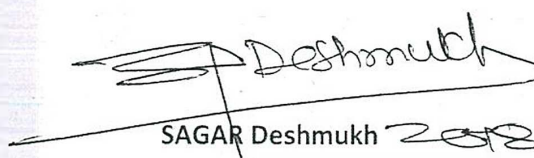
**Subject: Minutes of Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) held on 17.12.2018.**

Dear Sir,

I am directed to forward Minutes of the Monthly Review Meeting of Internal Audit Committee of Second Gujarat State Highway Project (GSHP-II) held on 17<sup>th</sup> December, 2018

Thanking you.

Yours faithfully,  
for LEA Associates South Asia Pvt. Ltd.

  
SAGAR Deshmukh  
Authorised Signatory and  
Senior Highway Engineer and Project Planning Expert



Copy along with the minutes of the meeting is forwarded to

1. The Superintending Engineer, (PIU), R&BD-GoG, Nirman Bhawan, Ground Floor, Sector No. 10/A, Gandhinagar – 382010 (Gujarat)
2. Financial Controller, PIU, Nirman Bhawan
3. The Executive Engineer, SRP Division Vadodara
4. The Executive Engineer, SRP Division Rajkot
5. The Executive Engineer, SRP Division Mehsana

Encl.: Minutes of the Meeting

Corporate Office: B-1, E-27, Mohan Cooperative Industrial Estate, Mathura Road, New Delhi-110044, India  
T | 91-11-2697 3950-52, 41678150 F | 91-11-2697 1062 Email: lasa@lasaindia.com, www.lasaindia.com  
Corporate Identification Number: U74899DL1993PTC055750

3 Copy.





## Second Gujarat State Highway Project (GSHP-II)

### Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II)

Date: 17-12-2018

Time: 15:00 Hrs.

Venue: SE-PIU Room, Gandhinagar

Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) was held at PIU R&BD, Gandhinagar; it was chaired by SE (PIU).

#### Attendees:

Sl. No	Name	Position
<b>PIU</b>		
1	Mr. D. K. Solanki	Superintending Engineer-PIU
2	Mr. M.M. Maskati	Financial Controller-PIU
3	Mr. S.M. Raval	Executive Engineer-SRP Vadodara
4	Mr. R.T. Rohit	I/C Executive Engineer-SRP Rajkot
5	Mr. H.B. Sheth	Deputy Executive Engineer-SRP Mehsana
<b>PMC</b>		
6	Mr. H. N. Saxena	Team Leader
7	Mr. Jignesh Mehta	SQME
8	Mr. N. Ranganath Yugandhar	Financial Management Expert
<b>Internal Auditor (IA)</b>		
9	Ms. Shraddha	CA, Internal Auditor
10	Mr. Sumit	CA, Internal Auditor
11	Mr. Vikram Solanki	Internal Auditor

#### Minutes:

1. Mr. D. K. Solanki, Superintending Engineer (PIU) welcomed the attendees.
2. Financial Controller PIU briefed about the compliance made on the decisions taken in the last meeting and the agenda of the present meeting.
3. Ms. Shraddha from IA briefed the chair about the audit progress of the assignment and discussed about the internal audit status.
4. SE-PIU directed to all Executive Engineers to update Contractor's/Consultancy's ledger regularly and also advised to update details in WMS.
5. SE-PIU discussed about the internal audit observations of each division with the representatives from the divisions and advised for early compliance.
6. Attendance sheet of the meeting is attached as **Appendix 1**.

The meeting ended with vote of thanks to the Chair.





## Appendix 1

## Second Gujarat State Highway Project (GSHP-II)

Internal Audit Committee Meeting-December 2018

Project Implementation Unit (PIU)-Gandhinagar

Consultancy Services for Internal Audit of Second Gujarat State Highway Project (GSHP II)

Date: 17-12-2018

Time: 15:00 hrs

Sl. No	Name	Designation/Position	Representing	Contact Details (Mobile & Email ID)	Signature
1	D. K. Solanki	SE-PIU	PIU-REBD	9825562693	
2	S. M. Raval	EE SRP Div. Vadodra	SRP MV Vadodra	9626014140	S. M. Raval
3	CA Shradha	Internal Auditor	Agarwal & Dhandhani	9927759798	Shradha
4	CA Sumit	Internal Auditor	Agarwal & Dhandhani	960024782	Sumit
5	Vikram Solanki	Internal Auditor	Agarwal & Dhandhani	9610925066	Vikram
6	H. B. SETHI	D-EE SRP c/sure	SRP c/sure	9427714276	H. B. SETHI
7	R. T. Rohit	1/c EE SRP, AGRI-ET	EE, PIU 1/c EE, SRP, RJT	97703 88540	Rohit
8	M. M. Meslani	Financial Controller	PIU A'bu	9979227060	M. M. Meslani
9	H. H. SAXENA	TEAM LEAD	PMC	8449355577	H. H. SAXENA
10	Jignesh Mehta	SCME	PMC	990912249	Jignesh Mehta
11	Dr. Rajendra Singh	Financial Controller	PMC	9866162845	Dr. Rajendra Singh







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**SAGAR Deshmukh** 2018 Dec 19  
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3	CA Shradha	Internal Auditor	Agarwal & Dhandhani	9987759798	Shradha
4	CA Sumit	Internal auditor	Agarwal & Dhandhani	7600124782	Sumit
5	Vikram Solanki	Internal auditor	Agarwal & Dhandhani	9610925066	Vikram
6	H. B. PETH	EE SRP SRP Colone	SRP Colone	9427714276	H. B. PETH
7	R. T. Rohit	i/c EE SRP, Rajkot	EE, PIU i/c EE, SRP, RJT	97703 88540	R. T. Rohit
8	M. M. Meskar	Financial Controller	PIU A'war	9979227060	M. M. Meskar
9	J. H. SAXENA	TEAM LEAD	PMC	6409355577	J. H. SAXENA
10	Jignesh Petha	SGME	PMC	9909122769	Jignesh Petha
11	P. Raghavendra	Financial Controller	PMC	9866162845	P. Raghavendra

