



LEA Associates South Asia Pvt. Ltd.

Project Office

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December 31, 2020

Reference Number: LASA/73499/24.DEC20/1201

To,

Agarwal & Dhandhania

Chartered Accountants

204-205, SNS Interio

4th Floor, Bhatar Althan Road

Near Gujarat Gas Pump,

Surat- 395017 (Gujarat).

K/A: Mr. Alok Dhandhania

Sub: Project Management Consultancy (PMC) Services for GSHP II: Minutes of Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) held on 31-12-2020

Dear Sir,

I am directed to forward to you the Minutes of the Monthly Review Meeting of Internal Audit (IA) Committee of Second Gujarat State Highway Project (GSHP-II) held on 31st December, 2020 at PIU, R&BD, GoG.

Thanking you.

Yours faithfully,

for LEA Associates South Asia Pvt. Ltd.

SAGAR Deshmukh

Authorised Signatory and

Senior Highway Engineer and Project Planning Expert



Copy along with the minutes of the meeting is forwarded to:

1. The Superintending Engineer, (PIU), R&BD-GoG, Nirman Bhawan, Ground Floor, Sector No. 10/A, Gandhinagar – 382010 (Gujarat)
2. Financial Controller, PIU, Nirman Bhavan
3. The Executive Engineer, SRP Division Vadodara
4. The Executive Engineer, SRP Division Rajkot
5. The Executive Engineer, SRP Division Mehsana

Encl.: Minutes of the Meeting

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Second Gujarat State Highway Project (GSHP-II)

Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II)

Date: 31-12-2020

Time: 12:30 Hrs.

Venue: SE-PIU Room, Gandhinagar

Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) was held at PIU R&BD, Gandhinagar; it was chaired by SE (PIU).

Attendees:

Sl. No.	Name	Position
PIU		
1	Mr. M.M.Maskati	Financial Controller
2	Mr. R.V.Patel	DEE, SRP Division, Mehsana
PMC		
3	Mr. H.N. Saxena	Team Leader
4	Mr. Ranganath Yugandhar	Financial Controller
Internal Auditor (IA)		
5	Mr. Hitesh Soni	Chartered Accountant
6	Mr. Joyson Pinto	Inter C.A

Minutes:

1. Mr. D. K. Solanki, Superintending Engineer (PIU) welcomed the attendees.
2. Financial Controller-PIU briefed about the audit observations and action taken report submitted by IA for the period of April-June 2020- Quarter I Report and July-September 2020- Quarter II Report.
3. Mr. Hitesh Soni from IA briefed the chair about the audit progress and discussed about the Internal Audit report submitted.
4. SE-PIU discussed about the internal audit observations of each division (Mehsana, Rajkot and Vadodara) with the representatives from the divisions and advised for early compliance.
5. SE-PIU briefly discussed about the internal audit observations over phone with the Division office representatives (Vadodara and Rajkot).

The meeting ended with vote of thanks to the Chair.

Attendance sheet of the meeting is attached as **Annexure 1**.





Annexure 1

Second Gujarat State Highway Project (GSHP-II)
Internal Audit Committee Meeting-December 2020
 Project Implementation Unit (PIU)-Gandhinagar
 Consultancy Services for Internal Audit of Second Gujarat State Highway Project (GSHP II)

Date: 31-12-2020
 Time: 12:30 hrs

Sl. No	Name	Designation/Position	Representing	Contact Details (Mobile & Email ID)	Signature
1	M.M. Mastani	Principal Auditor	PIU	9929227060	
2	J.L.N. SAXENA	T.L. PMC	PMC	8489955577	
3	Hitesh Soni	C.A.	Appraisal & Management Chartered Accountant	9912164721	
4	Joyson Pinto	Inter C.A.	"	9731315116	
5	R.V. PATEL	DEE S.P.P. DN Nehru	Ex Engineer S.P.P. DN Nehru	9824238775	
6	N. Ranganath Jijandhas	Financial Controller	PMC	9866162845	

