



LEA Associates South Asia Pvt. Ltd.

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October 12, 2020

Reference Number: LASA/73499/04FEB20/1154

To,

Agarwal & Dhandhania

Chartered Accountants

204-205, SNS Interio

4th Floor, Bhatar Althan Road

Near Gujarat Gas Pump,

Surat- 395017 (Gujarat).

K/A: Mr. Alok Dhandhania

Sub: Minutes of Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) held on 09-10-2020

Dear Sir,

I am directed to forward to you the Minutes of the Monthly Review Meeting of Internal Audit (IA) Committee of Second Gujarat State Highway Project (GSHP-II) held on 9th October, 2020 at PIU, R&BD, GoG.

Thanking you.

Yours faithfully,

for LEA Associates South Asia Pvt. Ltd.



SAGAR Deshmukh

Authorised Signatory and

Senior Highway Engineer and Project Planning Expert

Copy along with the minutes of the meeting is forwarded to:

1. The Superintending Engineer, (PIU), R&BD-GoG, Nirman Bhawan, Ground Floor, Sector No. 10/A, Gandhinagar – 382010 (Gujarat)
2. Financial Controller, PIU, Nirman Bhavan
3. The Executive Engineer, SRP Division Vadodara
4. The Executive Engineer, SRP Division Rajkot
5. The Executive Engineer, SRP Division Mehsana

Encl.: Minutes of the Meeting

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Second Gujarat State Highway Project (GSHP-II)

Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II)

Date: 09-10-2020

Time: 12:30 Hrs.

Venue: SE-PIU Room, Gandhinagar

Internal Audit Committee Meeting of Second Gujarat State Highway Project (GSHP-II) was held at PIU R&BD, Gandhinagar; it was chaired by SE (PIU).

Attendees:

Sl. No.	Name	Position
PIU		
1	Mr. M.M.Maskati	Financial Controller
2	Mr.Shetha H.B	DEE, SRP Division, Mehsana
3	Mr. Munesh Kumar	DAO-II/SRP Division, Rajkot
PMC		
4	Mr.H.N.Saxena	Team Leader
5	Mr. Ranganath Yugandhar	Financial Controller
Internal Auditor (IA)		
6	Mr. Rushabsinh Chauhan	Chartered Accountant

Minutes:

1. Mr. D. K. Solanki, Superintending Engineer (PIU) welcomed the attendees.
2. Financial Controller-PIU briefed about the audit observations and action taken report submitted by IA for the period of January-March 2020 Report.
3. Mr. Rushabsinh Chauhan from IA briefed the chair about the audit progress and discussed about the Internal Audit report submitted.
4. SE-PIU discussed about the internal audit observations of each division (Mehsana, Rajkot and Vadodara) with the representatives from the divisions and advised for early compliance.

The meeting ended with vote of thanks to the Chair.

Attendance sheet of the meeting is attached as **Annexure 1**.





Annexure 1

Second Gujarat State Highway Project (GSHP-II)
Internal Audit Committee Meeting-October 2020
 Project Implementation Unit (PIU)-Gandhinagar
 Consultancy Services for Internal Audit of Second Gujarat State Highway Project (GSHP II)

Date: 09-10-2020
 Time: 12:30 hrs

Sl. No	Name	Designation/Position	Representing	Contact Details (Mobile & Email ID)	Signature
1	J. N SAXENA	TEAM LEADER	PMC	8469355577 hansaxena@lasaindia.com	
2	M M Maslekar	Financial Controller	PIU	999227060 mmmaslekar@gmail.com	
3	M. K. Meena	Div. Accountant	SRP, Rajkot	9723408301 mmeekmeena85@gmail.com	
4	Rushabhsinh Chauhan	Chartered Accountant	A&D	7069771775 rushabh.chauhan@gmail.com	
5	SHEKH H. B	DCP	SRP DAI over source	9427214276	
6	N. Ranganath Jagannath	Financial Controller - PMC	PMC	9866162845 nanganath@lasaindia.com	

