

**Response to Written Queries of Bidders to the Request for Proposal(RFP)**

**For Consultancy Services for R&BD Centered Capacity Development (R&BD-CD) for  
Second Gujarat State Highway Project (GSHP-II) (IDAP Package-2)**

Sr. No.	Clause No.	Query	Response
1.	E. Data Sheet, B. Preparation of Proposals, Clause no. 21.1, Page 24 of 110, Section – 3 Technical proposal – Standard Forms, Form Tech 2 Consultant's Organization and Experience	<p><b>Evaluation of Technical Proposal</b> Criteria, sub-criteria, and point system for the evaluation of the Technical Proposals: Points</p> <p>Checklist of Required Forms</p> <p>Form Tech-2 Consultant's Organization and Experience</p> <p><i>It is observed that the marks/points for Consultant's Organization and Experience are not given in the evaluation criteria of technical proposal. However, the forms for Consultant's organization and Experience are duly provided in Section -3 Technical proposal – Standard Forms as well as in the Checklist of the Required Forms (Tech -2 A and 2B). Considering the discrepancy in the above, you are requested to kindly confirm the Consultants are not required to show case or provide Tech-2A and 2B in the proposal.</i></p>	<p>There is no discrepancy. All details required as stipulated in RFP need to be submitted. No change to the RFP stipulations.</p>
2.	Section 7: Terms of Reference, Appendix - 1. Qualification and Experience Requirements of Key Personnel, Page No.62-110	<p><b>Key Personnel</b></p> <p><i>As the number of experts are available with PG Degree in other relevant field of Civil Engineering and they are much capable of carrying out similar assignment.</i></p> <p>Position:</p> <p><b>Roads Management Specialist &amp; Team Leader (TL)</b></p> <p>“Graduate qualifications in Civil Engineering, plus post-graduate qualifications in Management or Business Administration”</p> <p><i>The Consultants request the Client to amend the Qualification requirements of the said positions as</i></p>	<p><b>TL &amp; RM Specialist:</b>No change. RFP stipulated criteria prevail.</p>

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		<p><i>follow:</i></p> <p><i>Graduate qualifications in Civil Engineering, plus post-graduate qualifications in Management or Business Administration or in civil engineering or related field."</i></p> <p>Position:</p> <p><b>Highways Engineering (Works Management) Specialist</b></p> <p>"Graduate qualifications in Civil Engineering with post-graduation specialization in highway engineering works planning and management"</p> <p><i>"Graduate qualifications in Civil Engineering with post- graduation specialization in highway/ transportation engineering works planning and management".</i></p> <p>Position:</p> <p><b>Environment Management Specialist</b></p> <p>"Graduate qualification in Environment, Environmental Science &amp;/or Environmental Engineering, with professional specialization in the field of Environment Management"</p> <p><i>"Graduate / Post Graduate qualification in Environment, Environmental Science &amp;/or Environmental Engineering, with professional specialization in the field of Environment Management.</i></p> <p><i>The above changes may please be accepted and confirmed.</i></p>	<p>HE (WM) Specialist:No change, RFP stipulated criteria prevail.</p> <p>EMS:No change. RFP stipulated criteria prevail.</p>



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3.	Section 2: Instructions to Consultants and Data Sheet.  E. Data Sheet C. Submission, Opening and Evaluation Point 21.1 Page No.24-25	<b>Key Personnel</b> 3) Years with the Firm: 10 Marks  <i>As the number of Experts / Specialist/ Independent Consultants with experience relevant to the scope of the project are available only on assignment to assignment basis and are not the permanent employees of the organization. Therefore, the Consultants requests the Client that if 50% of the proposed team are permanent employees of the organization, then full 10 marks will be given else the marks will be on pro-rata basis.</i>  <i>This may kindly be accepted and confirmed</i>	No change to this respect. RFP stipulation remains unchanged.
4.	Section 2: Instructions to Consultants and Data Sheet. E. Data Sheet C. Submission, Opening and Evaluation Point 21.1 Page No.24	<b>Key Personnel</b> ii. Key Experts' qualifications and competence for the Assignment: d) Senior Training & HRD Planning Specialist: 6 Marks and l) Senior Training & HRD (Strategy & Programs) Specialist: 5 Marks  <i>The Consultants understands that the position mentioned in point number (d) and (l) are same. The responsibility/requirement for the position mentioned under point d) is also not mentioned in the "Appendix - 1. Qualification and Experience Requirements of Key Personnel, Page No.62-110"</i>  <i>Therefore the Consultants request to adjust the 6 marks allotted for the position against point (d) accordingly. This may kindly be confirmed.</i>	Please refer Addendum-1, Sr.No.1.

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5.	Appendix-1 Qualification and Experience Requirements for Key Personnel, Page 66 of 110 of TOR	<p><b>Key Personnel</b></p> <p>Training (programme&amp; delivery) specialist: Minimum Qualification: Graduate qualifications in Management, Education, Business, Engineering &amp;/or relevant Social Sciences, with specialization(s) in Training, HRD, Adult Learning or equivalent</p> <p><i>The Consultants would like to mention that numbers of HR specialists are usually PGDM/PGDBM/MBA with substantial experience in similar HR roles. Therefore, you are requested to kindly modify the requirement as “Graduate qualifications in Management, Education, Business, Engineering &amp;/or relevant Social Sciences, with MBA/PGDM/PGDBM or equivalent post graduate degree”.</i></p>	No change. RFP stipulated criteria prevail.
6.	Section 7 – Terms of Reference, Page 52 of 110	<p><b>Tasks Comprising this Assignment</b></p> <p>Task Comprising the Assignment &amp; Need for Interactive Sessions between Pre-proposal Meeting &amp; Submission of Technical Proposal</p> <p><i>While preparing FTP, each Task comprising the assignment has to be covered for outlining the Consultant's conceptual and functional approach for its adoption and implementation by R&amp;BD of Government of Gujarat. Based on Consultant's experience on similar assignments, it is worth considering that an 'Interactive Session's with Key Stakeholders is permitted to get their expected scope of coverage for each specific task. Three of the major tasks specific to these interactive sessions are:</i></p> <p><i>Task 1 - Comprehensive updating of R&amp;BD Works Code &amp; Manual; It is requested that a list of existing</i></p>	<p>The available information/documents can be referred at the Office of the Superintending Engineer (PIU) with prior appointment. Also such/similar information can be explored online from the websites of GIDB, R&amp;BD and GSHP2.(<a href="http://www.gidb.org">www.gidb.org</a>, <a href="http://www.gsHP2.gov.in">www.gsHP2.gov.in</a>)</p> <p><a href="http://www.rnbgujarat.org">www.rnbgujarat.org</a>,<a href="http://www.gsHP2.gov.in">www.gsHP2.gov.in</a>)</p>



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		<p><i>Works Code &amp; Manual be given to each Consultant to appreciate the magnitude of the work involved.</i></p> <p><i>Task 5 - Strengthening R&amp;BD works Quality functions and Capacity: A list of existing codes and manuals be made available.</i></p> <p><i>Task 8 - Initiating R&amp;BD Inter Agency twinning and staff interchanging - It is an extremely critical issue, since it involves, twinning of existing operational organizations and staff rationalization presently employed with these departments. The Consultants will broadly interact with all the existing R&amp;BD organizations to formulate its conceptual approach, for this specific deliverable. The existing Establishments, Institutions and Departments to be considered for the study be appraised.</i></p>	
7.	<p>Section - 7 Terms of Reference, Page 57 of 110, Key Personnel Requirements, Para 16, Table of Estimated 'Key Personnel' Inputs</p>	<p>Review of Man Months of Certain Key Professionals linked to Specific Tasks.</p> <ol style="list-style-type: none"> <li>1. PWD Domain Specialist</li> <li>2. Legal(Drafting/Legislative/ Statutory/Administrative) Specialist</li> </ol> <p><i>Vide para 16, the, PWD Domain Specialist, is to provide key inputs to all the major tasks, predominantly review of Codes and Manual, strengthening of Quality functions, its management, capacity review and delivery capabilities of R&amp;BD. All these tasks will need detailed deliberations with all the R&amp;BD Departments and other stakeholders. Besides deliberations, an extensive review and revision of draft report prior to its approval by Review Committee of R&amp;BD and World Bank will also be required.</i></p> <p><i>As such, the Consultants suggest the Man Months for</i></p>	<p>RFP stipulated criteria prevail, as these are only indicative and the firms may propose their own estimates in variation to the RFP stipulated indicative man months.</p>

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		<p><i>this key professional be reviewed and increased from 8 to 14 Months.</i></p> <p><i>Similarly as outlined vide para 6 of Section 7, Legal Expert has to develop draft documents for legislative, Statuary and Administrative functions for implementation of each recommended capacity building, training and staff interchanges. The Man Month for this Key professional are suggested to be increased from 4 to 10 Months.</i></p>	
8.	Task 2 and Task 4 of TOR, Page 52 & 53	<p><b>Training to R&amp;BD Staff and Trainer</b></p> <p><i>It is noted from Tasks no. 2 and no. 4 of ToR that the Consultants are to organize and conduct training of 300 staff of R&amp;BD and also carry out training for 35 staff as trainers.</i></p> <p><i>In this regard, since it is difficult to assess the cost incurred for conducting such Training, it is recommended that a be provisional sum may please provided for conducting training, so that all consultants are at par in their assessment for the Financial Proposal to meet this requirement.</i></p> <p><i>In case the inclusion of provisional sum is not agreed, the Client may kindly clarify the following:</i></p> <ol style="list-style-type: none"> <li><i>1. Location of the Training.</i></li> <li><i>2. Expected number of participants in each batch.</i></li> <li><i>3. Whether trainings are Class room training or on-site training.</i></li> <li><i>4. Duration of the Trainings both for 300 and 35 participants.</i></li> <li><i>5. The venue and projection system etc. will be arranged by the Client or by the Consultants.</i></li> </ol>	<p>Training and Workshops are complete responsibility of Consultants. RFP and scope of works are clear on this point. Responsive bid is expected from the bidders. No provisional sum or any other arrangement is accepted. Although R&amp;BD-PIU will help out with respect to providing available facility at Engineering Staff College-ESC(Staff Training College of GoG). ESC is having one auditorium, two class rooms and a hall. However PIU cannot guarantee availability of the same.</p>



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9.	Section – 7, terms of Reference, Para 19, Table of All Expected Deliverables & Milestones, page 58 of 110	<p><b>Deliverables/output Per Contract</b></p> <p><i>As per para 19, page 58 of RFP, the schedule of Deliverables has been laid down, in this regard the Consultants would like to draw your kind attention for the following deliverables:-</i></p> <p><i>(a) Inception Report: The Inception Report is to be submitted by the Consultants at the end of the first month. The Consultants would like to suggest that there is a need to review it and may be allowed to be submitted at the end of second month, since there will be a requirement of comprehensive review of existing strategies, policies and functional parameters to outline the Capacity Building of R&amp;BD to finalize the work program and review of certain issues of FTP, involving detailed and deliberate interactions of R&amp;BD organization and key stake holders. This may please be considered.</i></p> <p><i>(b) Report on Review of QC/ QA/ QM function of R&amp;BD, common for Tasks 1, 2, 5, 6 &amp; 7: All these reports i.e. involving predominantly R&amp;BD Works Code and Manual's review will need extensive interactive session and deliberations with all the R&amp;BD departments. These reports are required to be submitted within 4, 5, 6, &amp; 7th months. The Consultants suggest that the period of their submission be reviewed and extended by two (2) Months in each case</i></p>	<p>RFP stipulation prevails. It is a time bound and overlapping assignment with other IDAP packages hence deliverable schedule remains unchanged.</p>

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10.	Para 19, page 58 of RFP	<p><b>Deliverables – Workshops</b></p> <p><i>Under this deliverable the consultants are required to conduct 6 nos. of workshops, covering the presentations and interactions with stake holders, ministry officials and World Bank staff. The conduct of these workshops will entail substantial financial implications and will depend on duration and attendance of participants in these workshops. It is requested that a provisional sum be earmarked to meet expenditures to organize workshops on reimbursable basis. So that all consultants shall be at par in making their assessment for conducting workshops.</i></p> <p><i>Further, in case the inclusion of provisional sum is not agreed, it is requested to provide the details on no. of participants in each workshop and any other arrangements like Venue, audio-video instruments, etc. required to be arranged by the Consultants, so that Consultants shall cater cost accordingly in their Financial Proposal.</i></p> <p><i>It is understood that coordination with participants will be done by the Client. Kindly confirm.</i></p>	Please refer Sr.No.8 herein.
11.	Section – 7, Terms of Reference, Para 13 of page 56 of 110	<p><b>On-Site, On the job training and imparting technical skills</b></p> <p><i>Para 13 of Page 5 mentions about On-Site, On the job training and imparting technical skills, you are requested to kindly clarify if this would also be applicable for Environment which would involve the following:</i></p> <ol style="list-style-type: none"> <li><i>1. Demonstration of monitoring Instruments</i></li> <li><i>2. Hands on training on various software for pollution</i></li> </ol>	Bidders are supposed to have their due diligence and appropriate proposals through responsive approach and method.



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12.	Section 7; Clause no.14 of TOR, Duration and Location of the Services, Page 56	<p><i>modelling</i></p> <p><i>3. Designs of various environment safeguard measures</i></p> <p><i>You are requested to confirm the same.</i></p> <p><b>Duration of the Contract</b></p> <p>As per Clause no.14 of TOR, the Contract duration shall be 24 months, which is expected to commence in first Quarter of 2015 and to be completed by mid-2018.</p> <p><i>If the contract commence in first Quarter of 2015 and to be completed by mid-2018 then the approximate duration of Contract shall be 3 years. Hence, you are requested to kindly modify this clause accordingly.</i></p>	<p>It is to confirm that assignment duration is 24 months only from the date of commencement.</p> <p>Overall window statement is deleted. Please refer Addendum-1, Sr.No.2.</p>
13.	Clause no.24.1 of SCC, Page 98	<p><b>Professional Liability Insurance</b></p> <p>As per Clause 24.1 of SCC, the Consultant shall submit Professional Liability Insurance, with a minimum coverage of two (2) times of the Contract price.</p> <p><i>In this regard, it is submitted that all projects funded by world bodies such as World Bank, ADB, AfDB etc., the Consultants are required to take PLI cover equivalent to consultancy contract amount. In view of the above, you are requested to kindly consider to modify this clause by stating that the consultants shall take PLI cover equivalent to Consultancy Contract amount and NOT two times the value of the Consultancy Contract amount.</i></p>	No change, RFP stipulation prevails.
14.	Clause no.32.1 (a) through (f) of GCC, Page 89	<p><b>Obligations of the Client</b></p> <p>The Sl. No. of Clause 32.1 of GCC is not correct as the paragraph (c) has been written two times.</p> <p><i>You are requested to kindly modify the Sl. No. of this clause.</i></p>	Please refer Addendum-1, Sr.No. 3.

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15.	Clause no.32.1 (a) through (f) of SCC, Page 99	<p><b>Appendix- D</b></p> <p>It is stated that the Clause no. 32.1 (a), (b), (c), (e) and (f) are deleted. The Client will provide details specified in Appendix-D to the consultant at no cost.</p> <p><i>You are requested that the contents of the Clause 32.1 of GCC may please be retained in the interest of the assignment. Further, the Appendix D is for advance payment. This Clause may be changed as "the Client will provide details specified in Tech-3 to the Consultants at no cost".</i></p>	Please refer Addendum-1, Sr.No. 4.
16.	Clause no. 44.2 of GCC, Page 93	<p><b>Settlement of Disputes</b></p> <p>As per GCC Clause 44.2, if either Party fails to respond within fourteen (14) days, or the dispute cannot be amicably settled within fourteen (14) days following the response of that Party/ Clause GCC 49.1 shall apply.</p> <p><i>Since the referred Clause 49.1 does not exist, it is felt that the stated Clause no. GCC 49.1 should be GCC 45.1.</i></p> <p><i>You are requested to kindly modify this Clause.</i></p>	Please refer Addendum-1, Sr.No.5.
17.	Clause no.41.2.1 of SCC, Page 102	<p><b>Advance payment</b></p> <p>As per Clause 41.2.1 of SCC, Contract, there will be no advance payment.</p> <p><i>In this regard, Consultants need funds to mobilize their staff and maintain cash flow. Hence, Client is requested to kindly provide interest free advance payment @ 10% of the Contract amount and the same can be set off by the Client in equal portions against the lump-sum installments specified in the payment schedule.</i></p>	No change, RFP stipulation prevails.
18.	II. General Conditions of Contract, Clause 23 and Special Conditions of	<p><b>Liability of the Consultant</b></p> <p><i>General &amp; Special Conditions of Contract 23 states the liability of the Consultant towards the Client. The</i></p>	No change in GCC, RFP stipulation prevails.



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	Contract Clause 23.1	<i>Consultants propose that a liability limit be kept up to the fees paid to the Consultants without any exclusions or exceptions. Further, the Consultants should not be liable for any indirect/consequential damages.</i>	
19.	II. General Conditions of Contract, Clause 27	<p><b>Proprietary Rights of the Client in Reports and Records</b></p> <p><i>Subject to payment in full of the professional fees for the relevant Deliverables, the final Study Reports or other material or graphic (collectively "Deliverables"), prepared by consultant for, and submitted to Client under this engagement shall belong to and remain the property of Client excluding the pre-existing intellectual property rights/ proprietary materials of Consultant incorporated in the Deliverables which shall continue to belong to Consultant. Additionally, subject to its confidentiality obligations under this Agreement, consultant should also be allowed to use the general skills, knowledge, know-how etc. created during the course of this engagement for its subsequent engagements.</i></p>	No change in GCC, RFP stipulation prevails.
20.	II. General Conditions of Contract, Clause 27.1	<p><b>Proprietary Rights of the Client in Reports and Records:</b> <i>While we are ok to return hard copies of confidential information made available by client and/or delete or make reasonably inaccessible any electronic copies thereof - however we need to retain our internal working papers and central IT archives as per our organizational data policies. That said, we are ok to state that any retained copies of confidential information by us shall be maintained in confidence as per the terms of this agreement.</i></p>	No change in GCC, RFP stipulation prevails.

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21.	II. General Conditions of Contract, Clause 25 (25.1 and 25.2)	Accounting, Inspection and Auditing: <i>The audit rights are widely worded. Due to client confidentiality &amp; internal data policy reasons, we would be unable to provide such unqualified audit rights. That said, we are agreeable to a review by the Client to the extent that it is: (i) restricted to providing access to Consultant's fees/ invoicing related records relating to the services under this project; (ii) is carried out within 6 months of the expiry or termination of the agreement. Consultant should not be expected to provide any information which may cause it to breach confidentiality vis-a-vis other parties.</i>	No change in GCC. RFP stipulation prevails.
22.	II. General Conditions of Contract, Clause 24	<b>Insurance to be taken out by the Consultant: The project specific insurances envisaged are usually for works contract. You are requested to kindly clarify if such project specific insurances are necessary as that would impact pricing.</b>	No change in GCC. RFP stipulation prevails.
23.	Appendix-D: Form of Advance Payments Guarantee	<b>Bank Guarantee Format</b> Inclusion of additional lines in the Bank Guarantee Format as per International Banking Guidelines.  <i>The Consultants would like to bring to your kind notice that the International Banking Guidelines and Procedures have been modified lately. Obtaining the Bank Guarantees in the present formats is a very tedious process and the banks do not accept the current format or suggest modifications in the same.</i>  <i>Considering the same, we would request you to kindly consider inclusion of below paragraphs in the Bank Guarantee Format. These paragraphs are as per the</i>	No change.



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		<p>guidelines in line with the new International Banking Guidelines. We confirm that the inclusion is not an additional condition imposed by the Bank but merely a reiteration of condition already included in the format of the Bank Guarantee as per the Contract Agreement and is not prejudicial to the interest of the beneficiary and does not affect, curtail or limits the rights and the obligation of the issuer bank.</p> <p>“Notwithstanding anything contained herein :</p> <p>1. Our liability under this guarantee shall not exceed _____ (in words _____);</p> <p>2. This Bank Guarantee shall be valid up to _____</p> <p>3. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee, if you serve upon us a written claim or demand on or before _____.</p> <p>A proposed format for the bank guarantee is enclosed for your ready reference.</p>	
24.	Additional Point	<p>Extension of date</p> <p><i>It is requested that the date of submission of the proposal may please be extended and a period of at least 3 weeks may please be given for preparation of the proposal from the date of issue of clarifications so that our experts can prepare a comprehensive proposal addressing all issues of the RFP document / ToR.</i></p>	<p>As per WB norms, last date of submission will be kept as minimum two weeks from the date of issuance of clarifications and addendum.</p>

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25.	Para 3, Page 51, Section 7 of RFP	<p>*The 2013 – 2019 IDAP is an integral part of the overall Project strategy and is closely linked to a new sector-level multi-year Governance &amp; Accountability Action Plan (GAAP).</p> <p><i>While preparing the Technical Proposal the GAAPs jursticks/mechanisms are also required to be linked with concepts of Approach and Methodology. The Consultants would like to suggest, if the GAAP Matrix as endorsed by R&amp;BD/GoG can please be made available during in house interactions with R&amp;BD by Consultants to study the documents, as agreed during pre-bid conference held on 27 March 2015. It will enable consultants in strengthening of Approach and Methodology concepts for its linkage with IDAP.</i></p>	The IDAP/GAAP matrix is already provided as Appendix 2 on page 67 of the RFP.

\* Additional Query after Pre-proposal conference

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26.	Refer Clause 3 of Letter of Invitation on Page 4 of 110 of the RFP	<p>Clause specifies that we have been shortlisted as SMEC International Pty. Ltd. in Joint Venture with SMEC (India) Pvt. Ltd. However, we would like to inform you that we submitted the Expression of Interest (EOI) as SMEC International Pty. Ltd. (Lead Consultant) in JV with SMEC (India) Pvt. Ltd. and in association with Vic Roads (as sub-consultant) and Ernst &amp; Young LLP (as sub-consultant). We request you to kindly confirm shall we need to submit our proposal as SMEC International Pty. Ltd. (Lead Consultant) in JV with SMEC (India) Pvt. Ltd. and in association with Vic Roads (as sub-consultant) and Ernst &amp; Young LLP (as sub-consultant) as per our EOI as submitted</p>	<p>SMEC International JV with SMEC India is qualified for RFP stage. Although The association as stated in EOI application with Vic Roads (as sub-consultant) and Ernst &amp; Young LLP (as sub-consultant) shall continue in RFP stage.</p>



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27.	Refer Clause 2.4 of Data Sheet on Page 21 of 110 of the RFP	Clause specifies that the client will endeavor to provide Road Policy/PPP Policy.....relevant to assignment. In order to prepare a comprehensive proposal, we request the Client to kindly issue a copy of same to all the bidders.	Please refer Sr.No.6 herein.
28.	Refer Clause 16.2 of Data Sheet on Page 23 of 110 of the RFP	Clause specifies no escalation to the remuneration rates during the project duration of 24 months. In general practice also ever employee gets an annual increment and further in current market scenario, it would be very difficult to retain the key staff for the subject project for 24 months without any escalation. We request the Client to kindly consider an annual escalation of 10% on the remuneration rates as per the official index for salaries in the Client's country	Not acceptable
29.	Refer Clause (iii) of Task 4 of TOR on Page 53 of 110 of the RFP	Clause specifies that 300 R&BD staff to be trained for the project. We request the Client to kindly confirm the number of batches in which the training has to be conducted and number of persons in each batch. Also, kindly clarify and elaborate on the sharing of cost (logistics, training material etc) between the consultant and the government	Please refer Sr.No.8 herein.
30.	Refer Task 6 of TOR on Page 54 of 110 of the RFP	Clause specifies development and initiation of enhanced R&BD medium-term HR strategy. We request the Client to kindly confirm if there is any existing written HR strategy /policy for R&D department or general government policies are followed for the project.	As per scope of work the Bidder/Consultant is expected to assess the "Business-As-is" diagnosis to this respect as the part of assignment. Although the available information/documents can be referred at the Office of the Superintending Engineer (PIU) with prior appointment.
31.	Refer Qualification and Experience requirements for the position of Road Management Specialist & Team Leader on Page 62 of	Clause specifies that the candidate should have Graduate qualifications in Civil Engineering, plus post-graduate qualifications in Management or Business Administration. We request the Client to kindly make post-graduate qualifications as	Please refer Sr.No.2 herein.

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	110 of the RFP	preferable	
32.	Refer Qualification and Experience requirements for the position of Project Planning & Management Specialist & Deputy TL. on Page 62 of 110 of the RFP	Clause specifies that the candidate should have Graduate qualifications in Civil Engineering with post-graduation specialization and/or professional accreditation(s) in Project Management. We request the Client to kindly make post-graduate qualifications as preferable	No change, RFP stipulations prevail.
33.	Refer Qualification and Experience requirements for the position of Highways Engineering (Works Management) Specialist on Page 62 of 110 of the RFP	Clause specifies that the candidate should have Graduate qualifications in Civil Engineering with post-graduation specialization in highway engineering works planning and management. We request the Client to kindly make post-graduate qualifications as preferable	No change, RFP stipulations prevail.
34.	Refer Qualification and Experience requirements for the position of Domain Specialist (Public Works Department (PWD)) on Page 63 of 110 of the RFP	Clause specifies that the candidate should have Graduate qualifications in Civil Engineering with additional higher-level qualifications and/or professional accreditations relevant to PWD functions also desirable. We request the Client to kindly make post-graduate qualifications as preferable	No change, RFP stipulations prevail.
35.	Refer Qualification and Experience requirements for the position of Procurement Specialist on Page 63 of 110 of the RFP.	We request the Client to kindly consider knowledge of FIDIC contract sufficient rather than also seeking experience of having worked on projects with FIDIC contracts.	No change, RFP stipulations prevail.
36.	Refer Qualification and Experience requirements for the position of Environment Management Specialist on Page 64 of 110 of the RFP	Clause specifies that the candidate should have minimum 15 years of professional experience. We request the Client to kindly reduce the experience requirements from 15 years to 8 years.	No change, RFP stipulations prevail.



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37.	Refer Qualification and Experience requirements for the position of Legal Specialist on Page 66 of 110 of the RFP	Clause specifies that the candidate should have Graduate qualifications in Law, with post-graduation specialization(s) in Administrative Law and/or Legislative Drafting. We request the Client to kindly make post-graduate qualifications as preferable	No change, RFP stipulations prevail.
38.	Refer Qualification and Experience requirements for the position of Social (Impact) Management Specialist on Page 64 of 110 of the RFP	Clause specifies that the candidate should have minimum 10 years of professional experience. We request the Client to kindly reduce the experience requirements from 10 years to 8 years	No change, RFP stipulations prevail.
39.	Refer Appendix - 1 of TOR on Page 62 of 110 to Page 66 of 110 of the RFP;	We request the Client to kindly reduce by the number of years of experience 2 to 4 years for resources with Master's and/or Doctoral level qualifications in relevant field	No change, RFP stipulations prevail.
40.	Refer TOR on Page 51 of 110 to Page 61 of 110 of the RFP	We request the Client to kindly confirm if the road sector planning & development also include prioritization for maintenance (using HDM etc).	Bidders are kindly requested to go through the ToR thoroughly. Rather than limiting loosely and inadvertently query to anypoint; holistic-integrated comprehension of ToR may please be attended.
41.	Refer Clause 17.7 and 17.9 of Data Sheet on Page 23 of 110 of the RFP	Clause specifies that the last date of submission of proposal as April 16, 2015. In order to prepare a comprehensive proposal, we request the Client to kindly extend the last date of submission by atleast three weeks from the date specified.	Please refer Sr. No.24 herein.
42.	Page 98, Special Conditions of Contract, 23.1: Limitation of the consultant's liability towards the client. (ii) For any indirect loss or damage that exceeds [insert a multiplier e.g. one, two,	The normal business practice is to cap the consultant's liability at [one time] the total value of contract. Please look in to this clause and confirm that the consultant's total liability shall not exceed the total contract value in any case.	No change, RFP stipulation prevails.

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	three] times the total value of the contract.		
43.	Page 98. Special Conditions of Contract. 24.1 Insurance coverage. a) Professional liability insurance, with a minimum coverage of two times of contract price.	It is a standard practice to obtain the professional liability insurance with coverage equal to the total liability of the consultant. Hence please revise the insurance requirement at coverage equal to the total contract price.	No change. RFP stipulation prevails.
44.	Page 23 Data Sheet (C) Submission, Opening and Evaluation, Date of submission 16.04.2015	We kindly request you to provide four weeks for proposal preparation and submission after providing minutes of pre-bid meeting and addendum/corrigendum, if any.	Please refer Sr. No.24 herein.
45.	ToR (page 58)	The "Table of Expected Deliverables & Milestones" on Page 58 mentions 6 workshops. However, Point number 18 of the ToR (Page 58) mentions at least one workshop per task. There are 8 tasks specified in all, with training specified in 2 tasks (2&4). a) Will there be no need for Workshops in Tasks where training are not specified? b) Are there 35 proposed "future" trainers including the 300 trainees envisaged in the ToR?	There shall be at-least 6 workshops covering all the 8 tasks irrespective of trainings. The bidders may propose additional workshop as part of their approach to the assignment.  Some of the trainers may be from the lot of 300 trainees. Such list shall be discussed during course of assignment and finalized with the approval of the client.
46.	Para 2.4 of the Data Sheet	Please clarify if the Client will provide access to the documents mentioned in para 2.4 of the Data Sheet during the RFP stage? If so, how and by when can we access these documents?	Please refer Sr.No.6 herein.
47.	Para 10.1 of the Data Sheet	Is there any format for Statement of Undertaking as mentioned in para 10.1 of the Data Sheet?	There is no need for a separate form as this is covered under form Tech 1 under point e. Please refer Addendum-1, Sr. No. 6.
48.	Para 28 of the ToR	Please clarify type of "liaison office" that will be provided by the Client as per para 28 of the ToR	No liaison office will be provided by the client.



Sr. No.	Clause No.	Query	Response
49.	Para 15 and Para 30 of ToR	Please clarify the estimated number of Intra-state travel trips envisaged in this contract. This is indicated as 20-25 in Para 15 of the ToR and 15-20 in Para 30	Please refer Addendum-1, Sr. No. 7.
50.	Para 14 of ToR and Para 30.2 of Data Sheet	Para 14 states start of services will be in first quarter of 2015 however data sheet suggests 26 June 2015. Please clarify.	Please refer Sr.No.12 herein.
51.	Refer Clause (iii) of Task 4 of TOR on Page 53 of 110 of the RIP	Please clarify how the costs for the envisaged trainings and workshops are to be covered under this contract and what type of costs are to be covered by the Client and what should be budgeted for by the Consultants?	Please refer Sr.No.8 herein.
52.	Appendix - 1. Qualification and Experience Requirements of Key Personnel	The minimum qualifications for Roads Management Specialist & Team Leader (TL) is a graduate qualifications in Civil Engineering, plus post-graduate qualifications in Management or Business Administration however we request this to be revised as Graduate qualifications in Civil Engineering	Please refer Sr.No.2 herein.

*(Signature)*  
(D.K. Solanki)

Superintending Engineer  
Project Implementation Unit  
Gandhinagar