

Response to Written Queries of Bidders to the Request for Proposal (RFP)

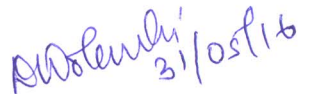
for Consultancy Services for Independent Audit of RAP Implementation for Second Gujarat State Highway Project

Sr. No.	Reference	Query	Response
1.	Section 7 III: Condition of Services, Page 54	The time line for IA services will be two years from the date of commencement. <i>But how the work will be divided for RAP Implementation Auditor-cum -Coordinator in 8 months as mentioned on page 58 i.e. "Estimate of Key Professional's Man-month Inputs"</i>	Intermittent input of 8 months over two year time span is estimate. The bidders may have their own assessment as per RFP.
2.	Section 7 Page 58	Estimate of Key Professional's Man-month Inputs <i>How the other key professionals will support the RAP Implementation Auditor-cum-Coordinator. Also please let us know whether the tasks for each expert will be divided in 8 months or in 24 months.</i>	Other key professionals are not envisaged. Adequate support to the Auditor cum Co-ordinator is required. Still overall, it has to be assessed and proposed by the bidder.
3.	Section 7 III: Condition of Services, Location, Page 54	In order to carry out the above tasks, IA to be stationed at a location mutually agreed with PIU if found necessary, besides central office at Ahmedabad/ Gandhinagar. <i>In the above point, whether IA includes only the RAP Implementation Auditor-cum-Coordinator or other key experts also.</i>	When required Auditor cum co-ordinator or dedicated team member has to provide input/support on the assignment.
4.	Section 7 III: Condition of Services, Page 55	Participation in Periodic Review Meeting of PIU: IA shall participate in the periodic review meetings of the PIU to discuss about the progress of the assigned tasks, issues and constraints in carrying out any specific task, etc. <i>In the above point, which key expert will participate in periodic meeting either RAP Implementation coordinator or its supporter.</i> <i>For such type of meetings, whether the transportation charges will be provided or IA have to stay in Gandhinagar only.</i>	Review meetings shall be attended by Auditor cum Co-ordinator. Transportation and/or any other such charges shall be the part of financials and no extra charges will be paid by the employer.

Sr. No.	Reference	Query	Response
5.	General	<ul style="list-style-type: none"> • <i>All coordination with Superintending Engineer will be done by whom and whether done by email or during meeting.</i> • <i>What are the exact task of RAP Implementation Auditor-cum-Coordinator.</i> • <i>How the all tasks are distributed among IA.</i> • <i>Who will be responsible for task distribution? Either Client will distribute on only the coordinator will decide among themselves.</i> • <i>Whether the payment for step by step task will be sanctioned in advance or how it will be provided to the consultant.</i> 	<p>Good communication and contact shall be maintained by Auditor cum Co-ordinator mostly in person.</p> <p>Kindly study the RFP fully and submit responsive proposal accordingly.</p> <p>No advance payments.</p>
6.	ITC, Price Adjustment, 16.2 , Page 14	<p>For assignments with a duration exceeding 18 months, a price adjustment provision for foreign and/or local inflation for remuneration rates applies if so stated in the Data Sheet.</p> <p><i>What kind of adjustments in price will be done as it should be clarified properly as duration of work is 24 months and price adjustments after 18 months is not properly understandable.</i></p>	Please refer 16.2 of Data Sheet.
7.	ITC, Submission, Sealing, and Marking of Proposals, 17.1, Page 14	<p>..... The submission can be done by mail or by hand. If specified in the Data Sheet, the Consultant has the option of submitting its Proposals electronically.</p> <p><i>Submission of proposal will be via email or in personal? Among IA who will be responsible for the submission of proposal.</i></p>	Please refer 17.1 of Data Sheet.
8.	ITC, Opening of Technical Proposals, 19.1, Page 16	<p>The Client's evaluation committee shall conduct the opening of the Technical Proposals in the presence of the short listed Consultants' authorized representatives who choose to attend (in person, or online if this option is offered in the Data Sheet).</p> <p><i>Whether the consultant's coordinator will be present at the opening time of technical proposal or all the selected members of the specified consultants will be present.</i></p>	Please refer the relevant clause of RFP which is clear.
9.	ITC, Lump-Sum Contracts, 24.2, Page 18	<p>The total price, net of taxes understood as per Clause ITC 25 below, specified in the Financial Proposal (Form FIN-1) shall be considered as the offered price.</p> <p><i>But in the Taxes column it is mentioned that client excludes the taxes so here the query is to whether all taxes will be included in financial proposal or not.</i></p>	Please refer ITC 25 along with data sheet 25.1 and RFP stipulated forms of submission for financial proposal.

Sr. No.	Reference	Query	Response
10.	ITC, Availability of Key Expert, 28.3, Page 19	<p>The invited Consultant shall confirm the availability of all Key Experts included in the Proposal as a pre-requisite to the negotiations....</p> <p><i>As mentioned in the pdf file, during the negotiation, the consultant representative must be present but the query here is to whether all other key experts are also required to be present during negotiation as it is mentioned that the invited consultant shall confirm the availability of all Key Experts included in the Proposal as a pre-requisite to the negotiations.</i></p>	Please refer the RFP. There is only one Key Expert required for the assignment as per RFP. Bidders may have their own assessment. But Auditor cum Co-ordinators' availability is must during contract negotiation.
11.	Section 7 III: Condition of Services Para 3: Location, Page 54	<p>In order to carry out the above tasks, IA to be stationed at a location mutually agreed with PIU if found necessary, besides central office at Ahmedabad/ Gandhinagar.</p> <p><i>Whether the Consultant is required to run a continuous office in Ahmedabad/ Gandhinagar throughout the assignment period of two years?</i></p>	Liason, contact office shall be maintained throughout the assignment.
12.	Section 7 III: Condition of Services Para 4: Data, Services and Facilities to be provided by the Client, Page 55	<p>The PIU will provide to the IA copies of the Resettlement Action Plan/ Indigenous Peoples (Tribal) Development Plan/ HIV-AIDS Prevention Plan, PAP database, land acquisition details, and any other relevant and available reports/ data related to the respective project corridors.</p> <p><i>The Consultant assumes that the proper documentation of reports/ data of Micro Plans, Grievance Redressal process, Training/ Support, Disbursement of entitlements, Consultations/ Campaigns/ Gram Sabhas etc., Awareness creations on Road Safety, HIV/ AIDS prevention, Gender and Social issues etc. will also be provided.</i></p>	All relevant and available reports shall be provided.
13.	Section 2 E. Data Sheet - ITC Cl. Ref. 21.1: Evaluation of Technical Proposal – Points, Page 25	<p>Total points for criterion (iii) Transfer of knowledge (training) program (relevance of approach and methodology) is 10.</p> <p><i>Kindly clarify the numbers of trainings, frequencies, number of trainees, topics etc., which the Consultant have to take up</i></p> <p><i>Kindly clarify who will bear the costs of such training programmes, viz., costs of Venue, Technical materials, Refreshments, Stationeries etc.</i></p>	RFP stipulation prevails. But for commented enhancements /improvements consultant shall provide knowledge sharing sessions and the same shall be included in financial proposal with all costs.
14.	Section 2 E. Data Sheet - ITC Cl. Ref. 21.1: Evaluation of Technical Proposal –	<p>Total points for the five criteria is 100</p> <p><i>There are only three criteria mentioned, whose points summed up to 100</i></p> <p><i>i) Firm's Competency, Adequacy and quality of the proposed methodology, and work</i></p>	Please read as Three criteria only as per tallied 100 points through the Three Criterion.

Sr. No.	Reference	Query	Response
	Points, Page 25	<p><i>plan in responding to the Terms of Reference (TOR) : 65</i></p> <p><i>ii) Key Experts' qualifications and competence for the Assignment : 25</i></p> <p><i>iii) Transfer of knowledge (training) program (relevance of approach and methodology) : 10</i></p> <p><i>Kindly clarify.</i></p>	
15.	Standard Form of Contract - Section III SCC – Cl. Ref. 41.2: The Payment Schedule, Page 90	<p>The payment has been linked on percentage basis with the milestones. It has been assumed in the RFP that there should be 22 Nos. of Monthly Monitoring Reports, 7 Nos. of Quarterly Monitoring Reports, 3 Nos. of Six Monthly Compliance Report and 4 Nos. of Status Reports along with each World Bank Mission in the total period of the assignment.</p> <p><i>Is the number of World Bank Mission Visits during the two year project period is fixed? Kindly clarify in case of increased/ decreased number of visits.</i></p>	There are at least two full world bank missions in one year. However there may be interim missions also. Bidders may assess such requirements and adequately make plan and provisions accordingly.


 (D.K.Solanki)
 Superintending Engineer
 Project Implementation Unit
 Gandhinagar