

**Expression of Interest (EOI) for
NGO Services for Implementation of
Resettlement Action Plan, Resettlement & Rehabilitation
Activities
Including Tribal Development Plan,
and HIV AIDS Prevention Plan
for
Second Gujarat State Highway Project (GSHP- II)
Physical**

Project Implementation Unit

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Expression of Interest (EOI) for

NGO services for implementation of Resettlement Action Plan (RAP), Resettlement and Rehabilitation (R & R) Activities including Tribal Development Plan (TDP) and HIV Aids Prevention Plan (HPP) **part of Second Gujarat State Highway Project- II (GSHP-II)**

1. The Government of India on behalf of Government of Gujarat (hereinafter called "Borrower") has applied for financing from the International Bank for Reconstruction and Development (IBRD) (hereinafter called "WB") in the form of a ("loan") (hereinafter called "loan") toward the cost of Second Gujarat State Highway Project (GSHP – II). The Borrower intends to apply part of the proceeds for consulting services.

2 Background of Project

Second Gujarat State Highway Project (GSHP– II) aims at improving @ 1003 km of state roads, in phases. The Improvement involves geometric improvement / realignment / widening /strengthening and rehabilitation. The improvement shall lead to changes in social /economic parameters of aggrieved / road users / road side dwellers, including land acquisition/ disruption of properties and services either before or during construction. NGO services will be required mainly for

1) Carrying out implementation of resettlement action plan (RAP)/ retrofitting of RAP (In case when part resettlement already done) including defrayment of compensation / assistance allowances as per GOG agreed entitlement matrix

2) Carrying out implementation of Tribal Development Plan (TDP)

3) Carrying out implementation of HIV AIDS Prevention Plan (HPP)

These services, as applicable, are required in respect of about 630.52 km of roads which are being taken up for improvement under GSHP- II

The Consulting Services ("Services") include:

The NGO services includes Implementation of RAP, TDP, HPP and R & R Activities on the Project Works of Widening and Strengthening and rehabilitation as specified in Annexure-I.

NGO Services include all the steps covered under implementation of RAP but not limited to :

Consultation, To disseminate information to the PAPs and educate the PAPs on their rights, entitlements and obligations under the RAP including to the squatters and encroachers). Assistance during Land acquisition, Joint Verification of PAPs / PAF/s, Distribution of Identity Cards. Training and Support for income restoration, Disbursement of Assistance and delivery of entitlements. Spread awareness on Grievance Redressal and shall record the Grievances, if any, Coordination between PAPs and the ESMU,

Conduct Public information campaign, Participation in Gram Sabhas, Awareness Creation on Road Safety, Awareness Creation on HPP and it's implementation, consultation in Scheduled Areas, implementation of TDP, Awareness Creation on Gender and other Social issues, etc.

The period of this assignment would be 36 months.

Detailed TOR will be available from the website www.gshp2.gov.in

Section-II

Instructions for submission of Expression of Interest:

1. NGO shall go through the guidelines provided under section III and IV before preparing EOI proposal.
2. NGO who meet eligibility criteria given in section IV shall prepare EOI as per the guidelines given in section III. If the NGO feels to submit certain information not covered in the guidelines would be in his interest, he may submit such information.
3. Accomplished Expression of Interest (Application) must be submitted together with a Letter of Intent not later than **12.00 hours (IST) on 28-6-2013**. Documents in support of all qualification information shall be submitted with application. Proposal of EOI with qualification information shall be furnished on/before the due date of submission at the address shown under para 15 here below.
4. The Application shall be basis of drawing up a shortlist of eligible NGOs who will be invited to submit proposal for services required.
5. All Applications shall be submitted in English.
6. Power of attorney (on stamp paper duly notarized) of the person submitting the Expression of Interest on behalf of the Applicant shall be attached. Deleted
7. The NGO shall submit only one Proposal The Application and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by Applicant with the Application may be in any other language provided that they are accompanied with translations in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Application, the English language translation shall prevail.
8. R&BD reserves the right to reject any Applications, without assigning any reasons thereof.
9. The Applicant shall provide all the information sought under this Qualification Document. R&BD would evaluate only those Applications that are received in the required format and complete in all respects. Incomplete and / or conditional Applications shall be liable to rejection.
10. Detailed TOR will be available on website www.gshp2.gov.in
11. No claims whatsoever will be entertained if submission is not received by due date and time.
12. Any submission must be addressed to the following:
Office Of The Executive Engineer,
State Road Project Division, Vadodara,
Block-E, 7th floor, Kuber Bhavan,

Kothi Char Rasta,
Vadodara, 390 001

13. The Proposal of EOI must be submitted no later than:
Date: 28-6-13
Time: 12:00 hours (IST)
14. Opening of the EOI Proposal,
Procedure of opening shall be:- EOs will be opened by SE PIU on pre decided date and time specified in presence of member of opening committee and NGO or their authorised representative who have offered the EOI proposal may choose to remain Present.
15. The opening shall take place at:
Office Of The Executive Engineer,
State Road Project Division, Vadodara,
Block-E, 7th floor, Kuber Bhavan,
Kothi Char Rasta,
Vadodara, 390 001
Gujarat
Date: 28-6-2013
Time: 12:00 hours (IST)
16. The NGO shall submit a signed and complete EOI comprising the Documents and forms in accordance with EOI documents.
17. An authorized representative of the NGO shall sign the original submission letters in the required format for EOI submission and shall initial all pages. The authorization shall be in the form of a written power of attorney attached to the EOI Proposal.
18. The signed EOI shall be marked "ORIGINAL", and its one copy marked "COPY" as appropriate. Copy shall be made from the signed original. If there are discrepancies between the original and the copy, the original shall prevail.
19. The original and the copy of the EOI submission shall be placed inside of a sealed envelope clearly marked "**EOI PROPOSAL**", to provide "NGO services for implementation of Resettlement Action Plan (RAP), Resettlement and Rehabilitation (R & R) Activities including Triable Development Plan (TDP) and HIV Aids Prevention Plan (HPP)
part of Second Gujarat State Highway Project- II (**GSHP-II**)
reference number, name and address of the NGO, and with a warning "**DO NOT OPEN BEFORE DATE 28-6-2013, hours 12:00 (IST)**"
20. The sealed envelopes containing the EOI submission original and copy shall be placed into one outer envelope and sealed. This outer envelope shall bear the submission address, - reference number, the name of the assignment, NGO's name and the address, and shall be clearly marked "**DO NOT OPEN BEFORE DATE 28-6-2013, 12:00 hours (IST)**".
21. If the envelopes and packages with the EOI are not sealed and marked as required, the Client will assume no responsibility for the misplacement, loss, or premature opening of the EOI.

- 23 Any submission must be addressed to the following:
Office of The Executive Engineer ,
State Road Project Division, Vadodara,
Block-E, 7th floor, Kuber Bhavan,
Kothi Char Rasta,
Vadodara, 390 001

Section - III

Guidelines for Preparation of Expression of Interest

Following information shall be submitted using given formats and where no formats are specified, free format can be used..

1. Complete name of NGO, date and type of establishment (Annexure II).
2. Exact and complete registered office address, business address, telephone numbers, fax numbers, E-mail and cable address. For NGO of foreign registry, indicate if there is any branch office(s) established in India with details in aforesaid manner. Information is to be furnished by sole applicant or members of JV individually (Annexure II).
3. If present NGO is the successor to or outgrowth of one or more predecessor NGOs, fresh name(s) of former entity (ties) and year(s) of their original establishment with details in aforesaid manner. Information is to be furnished by sole applicant (Annexure II).
4. Present a brief narrative description of the NGO. Information is to be furnished by sole applicant (Annexure II).
5. List of not more than two (2) principals who may be contacted by this Office.
Listed principals must be empowered to speak for him or for the NGO on policy and contractual matters. Information is to be furnished by sole applicant.(Annexure II)
6. Under this item, indicate financial figures from NGO services for past 5 (five) financial years. (Annexure III)
7. (i) Organizational strength of NGO shall be given.
(Annexure IV)

(ii) Office logistics for NGO in terms of office space,
(Annexure V).
8. NGO's experience shall be given under three categories and two groups.
A) Implementation of RAP for Projects involving WB's implemented policies – OP 4.12
B) Implementation of RAP for Projects involving other multi donor banks
C) Implementation of RAP for Projects involving NRRP 2007.
Experience shall be divided in two groups. Group 1 (G1) shall include all the liner projects like highways, railways, pipelines, service lines, canals, storm water drainage lines and Group 2 (G2) shall include all other projects.
9. As many references from employers as the NGO may choose shall be submitted
Annexure-VII.
10. An undertaking for supply of true information shall be given as per Annexure VIII.

Short listing criteria

A Annual Turn over

1. Annual turnover from operational business of any one of the last five financial years i.e. from 2008 -2009 to 2012-2013 updated to the current financial year shall be more than Rs 250 lacs.
2. For arriving at updated value, turnover of any financial year shall be multiplied by the enhancement factor corresponding to that year.

B. Experience

NGO must have as prime NGO successful experience as follows:

3. Implementation on similar scale of
 - (a) RAP and R&R activities and
 - (b) Tribal Development and
 - (c) HIV AIDES prevention plan Such work must have been completed within last ten Calendar years including 2012.

4. Work/s would qualify for similar scale if following is satisfied:

Activities for a project/work must be linear in nature involving not less than 250 km of aggregate length And

(1) Implementation of RAP and R&R activities having PAP not less than 2000 and

(2) Implementation of Tribal Development plan having budget of not less than Rs 75 lacs and

(3) Implementation of HIV AIDES prevention plan having budget not less than Rs 20 lacs.

Annexure I

(A) Details of road improvement works under phase I of GSHP - II

Road	Improvement	Approx Length, km	Approx. Const. Period in months
Phase-I(Upgradation works)			
Mehsana-Himatnagar	4 lanning	66.15	30
Gondal-Atkot	W&S, 2 Laning	35.62	18
Dabhoi-Bodeli	W&S, 2 Laning	38.80	18
Umreth-Vasad (including Kapadvanj-Ladvel 7 Km)	W&S, 2 Laning	41.46	18
Dhansura-Meghraj Up to Border	W&S, 2 Laning	43.26	18
Bayad-Lunawada	W&S, 2 Laning	44.23	18
Lunawad-Khedapa (Border)	W&S, 2 Laning	56.48	18
Bagodara-Bhavnagar road	4 Laning	129.30	42
	Total Length	455.1	
Rehabilitation works			
Karjan -Borsad	Rehabilitation	55.15	18
Part of Atkot-Paliad	Rehabilitation	15.80	12
Amod-Dabhoi (Part section from Amod to NH-8)	Rehabilitation	28.00	18
Tharad-Deesa	Rehabilitation	29.89	18
Savarkundla-Dhasa	Rehabilitation	46.58	18
	Total	175.42	
	Total Phase-I	630.52	

Annexure-II

Expression of Interest Form for NGO

1.

NGO	Date of Establishment	Country	Legal Status	Main Dealing in
			Trust / Society / company	Operational/Advocacy services
Name				

2. Registered Office / Business Address / Telephone Nos. / Cable Address/ E mail address of NGO and its branch offices
3. NGO's former name and year of establishment
4. Narrative description of NGO if any (Use other sheet, if necessary)
5. Name of, not more than two (2) principals who may be contacted with title, telephone number/ fax number, E mail address.

Annexure III

Financial Statement of the last five financial years.

Rupees in cr.

Sr. No.	Particulars	2012-2013	2011-2012	2010-2011	2009-2010	2008-2009
1.	Annual turnover from NGO services					

Notes:

- i) Values should be duly certified by statutory body like Chartered Accountant or Independent Auditors who are competent to do so as recognized by the State concerned.
- (ii) The amount shall be stated in Indian Rupees (INR).

Sr no.	Year	Updating factor
1	2012-2013	1.0
2	2011-2012	1.1
3	2010-2011	1.21
4	2009-2010	1.2221
5	2008-2009	1.34431

Annexure IV

Organizational strength:

(In Nos.)

Name	Total Strength	Professional staff on payroll and having over 15 years experience	Professional staff working for over 10 years with NGO in advocacy business	Professional staff working for over 10 years with NGO in operational business	Professional staff having				Remarks
					Doctorates	Post Graduates	Graduates	Diploma	

Annexure V

Office Logistics and software availability

- (A) Office space in sq. m. and ownership status
(B) List of software with the firm related to this assignment

Name of software	Whether web enabled?	Number of concurrent users permitted	Cost of purchase in Rs	Year of purchase	Utility and functions of the software

Annexure VI.

Work Experience

Implementation of R&R activities, RAP, HIV AIDS prevention plan, Tribal Development Plan in (G1) liner project

(G2) Other Projects handled by the NGO during the Last Five Years (Only those assignment will be included, which are supported by the certificate of the clients mentioning that the assignment has been completed satisfactorily or has been substantially completed. (Substantially completed mean 90% work (of assignment value) in terms of financial value having been completed) satisfactorily. Please fill in details in Annexure IX.

Annexure VII
Employer's references

Annexure VIII

Undertaking

I certify that the information in the above Expression of Interest forms is true to the best of my knowledge. I also

Understand that any misleading or wrong information will disqualified this application straightaway.

President / Managing
Director

or

Authorized Signatory of
Applicant

Annexure IX

Details of Experience

S r. N o.	Projects Name / Year	Type of service render ed includ ing (A, B,C)@	Cost of Proj ect (Rs. In cr.	No · of PA P	Cost of TDP proj ect Rs in cr.	Cost of HIV AID S plan Rs. In cr.	Client (With complete address, contact person, telephone Nos. , Fax Nos and E mail address)	Fee in IN R	Duratio n in months	Internatio nal Funding Agency
1	2	3	4	5	6	7	8	9	10	11
1	NGO									
	(a)Funded									
	(b) other Multi Donner Banks (other									
	(c) India									

Each work / projects shall be supported by following details:

Name of Overall Project: _____

Location of Overall Project: _____

Owner's Name and Address: _____

Completion (Actual/Estimated vis-à-vis Stipulated): _____

Description of Project: _____

Description of Services provided by the firm: _____

Authorized Signatory

Name of Client

Annexure X



